

Directions

Creating your Wikispace

1. Watch the following video <http://www.wikispaces.com/site/tour>
2. Go to www.wikispaces.com

Please create one by entering a username, password and email address into the spaces provided and select get started. Follow the directions I gave you in the Student Guide wiki.

3. Next select your wiki permissions as Protected (free) and your wikitype as K-12 Education. (see example below.)

Make a New Wiki

Wiki Name .wikispaces.com
Choose a name between 3 and 32 characters long.

Wiki Permissions ☐ Public (free)
Everyone can view and edit your pages.

☒ Protected (free)
Everyone can view pages, only wiki members can edit them.

☐ Private (first 30 days free)
Only wiki members can view and edit pages.

Wiki Type Optional: Help us understand how you use Wikispaces.

Customizing a Wiki

1. View the following video <http://www.wikispaces.com/site/tour/myspace>
2. Now go **manage wiki**, then **Look and Feel** then **Themes and Colors** choose a the color scheme you would like. We suggest that you use the notebook theme.(see below)

Creating a Homepage

1. The first page on your wiki is your home page. Please create a home page with your First and Last Name on the page similar to the one in the Student Template wiki.

Start by selecting **EDIT**, this will bring up your editor tool bar as seen below.



2. Using the dropdown tab (where "normal" is written) select **Heading 1** and write the title "**Jane Doe**" (your name)
3. At home, Customize your wiki by adding a picture of yourself from selecting **file**. To insert an image from your computer select **upload files**, browse for the file you want to include. Once you have selected the file it will appear on the left side of the file menu. Select this file and it will appear on your page. To insert an image from the web select the **external file** tab, then simply enter the web address of the image you want to include and select **load**.
4. Make sure to select **SAVE** when you are finished

Creating new wiki pages:

Your wikispace can include an almost infinite number of pages. Wikipedia for instance is a wikispace with over 3 million pages and has been edited over a billion times. Creating new pages allows you to separate your ideas. For this course you will create different pages for the Days that we work on the wikis.

- On the home page of your virtual notebook there is a link that says **New Page** with an icon next to it (where it is will depend on the theme you have chosen for your wikispace). Please click on **New Page**, then title your new page DAY 1
- I will ask you to upload documents, post in the Discussion tab, and comment within different Pages of your wiki. I might say Download this document to Day 1 of your wiki. I am referring to the Page "Day 1" You just created.
- Please create 3 more New Pages called: **Day 2, Day 3** and **Final Project**. You should have a total of 5 Pages. (Home, Day 1, Day 2, Day 3, Day 4, Final Project. See the [Student Template](#) wiki as an example.

